

GUIDELINES FOR ASSISTANCE from C.M.R.F. 2007

A set of guidelines has been formulated by the Trust Board in their meeting held on 14.9.2000 which is followed for consideration of assistance to indigent individual applicants. After careful consideration, now Government have been pleased to revise the guidelines as indicated below :

- 1.1 Only applications of indigent persons with annual income not exceeding Rs.25,000/- in rural areas and Rs.35,000/- for urban areas will be considered.
- 1.2 The assistance will mainly be for treatment of major ailments namely (a) Cancer, (b) Cardiac surgery, (c) Cardiological treatment, (d) Renal transplant, (e) Acute renal failure, (f) Brain Tumor, (g) Multi Organ Failure, (h) Severe accidents with multiple injuries, (i) Thalassaemia, (j) Liver related diseases and (k) Any serious disease which involves huge expenditure for treatment and not for common ailments. In case of doubt about the nature of ailments, C.D.M.O / A.D.M.O / Superintendent of Medical College Hospitals / Director, A.H.R.C.C., Cuttack / Referral Hospitals recognized by Government of Orissa will be consulted.
- 1.3 Assistance will normally not be provided where medical coverage under ESI, CGHS or any other scheme is available or where there is a provision for reimbursement of the cost of medicines.
- 1.4 Any person shall be assisted only once in a financial year. Repeat assistance for the same ailment shall not be allowed in any case.
- 1.5 Where the medical facilities for treatment are available within the State, assistance will not be provided for treatment out side the State. In case of doubt, the Director of Medical Education & Training shall be consulted.
- 1.6 Assistance will not be available for reimbursing the expenditure incurred by the applicant. The date of application seeking financial assistance should be prior to the treatment or during the course of treatment and not later.
- 1.7 No financial assistance from Chief Minister's Relief Fund will be available for purposes like study, marriage, thread ceremony or for other social and ceremonial purposes.

2. Quantum of assistance :

- 2.1 The assistance sanctioned will be limited to 1/3rd of the estimated cost subject to a maximum of Rs.30,000/- (Rupees thirty thousand)only for the treatment within the State and Rs. 1,00,000/- (Rupees one lakh)only for treatment outside the State.
- 2.2 Assistance may be provided for rehabilitation of disabled, orphans and destitutes in cases deserving extreme compassion.

3. Delegation of powers

- 3.1 The Collectors are authorised to sanction assistance up to Rs.20,000/- (Rupees twenty thousand) only in each individual case subject to norms.
- 3.2 Special Secretary to Government General Administration Department is competent to sanction assistance up to Rs.20,000/- (Rupees twenty thousand) only in each individual case.
- 3.3 All cases where relaxation of norms is required, prior approval of the Chief Minister will be necessary.
- 3.4 Assistance exceeding Rs.15,000/- (Rupees fifteen thousand) should invariably be released through the concerned hospital on receipt of information regarding date of admission. However, if the person is discharged from hospital after completion of treatment, the sanctioned amount may be released through Collector of the district on production of proof of expenditure and certificates relating to treatment and discharge.
4. Special health camps may be organized by Collectors in extremely inaccessible and out reach areas and medicines may be provided to the needy patients.
5. The applicant will be intimated about the sanction of assistance within seven days of sanction. The sanction will remain in force for nine months after which it will stand cancelled.
6. In case of the death of the applicants or the persons in whose favour the assistance was sought, the financial assistance sanctioned may be released to the persons available first in the order indicated below: 1) Spouse, 2) Children (including step children), 3) Mother, 4) Father and 5) Dependent widowed Sisters. Where the deceased was a minor, the money will be paid to the mother or the father or the legal guardian in that order of availability.

7. Persons affected by accident / fire / calamity where assistance under Orissa Relief Code is available will not ordinarily be assisted from C.M.R.F. However, where such incidents are devastating in nature, the cases will be placed before the Chief Minister.
8. In case of death of animals on account of calamities, resulting in loss of livelihood to the family, sanction of funds may be considered by the Chief Minister.
9. The Chief Minister may relax any or all of the criteria in exceptional cases justifying extreme compassion.
10. Monthly progress report, position of funds and utilization certificate shall be submitted by the Collectors to the Government in General Administration Department by the 5th of every month in the prescribed format.

Procedure for seeking financial assistance out of CMRF.

11.1 Prescribed application forms should be filled up as per instructions given thereon and submitted to the Collectors with requisite documents like annual income certificate from the concerned Tahasildar / Sub-Collector and medical estimate from Government Hospitals / Medical College hospitals / Referral hospitals where facilities for treatment of the specified disease are available.

11.2 Medical estimates from private hospitals / nursing home etc will not be entertained.

11.3 All applications justifying extreme compassion in exceptional cases and cases that do not come under the jurisdiction of the Collector for decision as per the above guidelines shall be transmitted by the Collectors to the Government in General Administration Department for appropriate decision.

(M. Saran)

Special Secretary to Government
General Administration Department